



BURSARY APPLICATION FORM FOR THE FINANCIAL YEAR 2019/2020

(Tick Where Applicable)

UNIVERSITY COLLEGE DAY SECONDARY BOARDING SECONDARY

INSTRUCTIONS:

fill in block letters

this application is not a bursary award guarantee(each application is subject to further vetting).

PART A: TO BE FILLED BY STUDENT

STUDENT PERSONAL DETAILS

FULL NAMES *(as it appears in your documents)*.....

SCHOOL NAME.....

REGISTRATION NO:/ADM NO:.....

GENDER*(tick where appropriate)* MALE.....FEMALE.....

DATE OF BIRTH.....

TELEPHONE ;*student/parent/ guardian*.....

AMOUNT AWARDED LAST FINANCIAL YEAR.....

FAMILY BACKGROUND (TICK WHERE APPLICABLE)

KINDLY INDICATE YOUR FAMILY STATUS.

TOTAL ORPHAN	
SINGLE PARENT	
BOTH PARENTS ALIVE	
(PWD)PERSONS LIVING WITH DISABILITY <i>(tick where appropriate)</i>	PARENT <input type="checkbox"/> STUDENT <input type="checkbox"/>
OTHERS (SPECIFY)	

(ATTACH COPIES OF DEATH CERTIFICATE AND VERIFICATION LETTERS WHERE APPLICABLE)

CHIEF/ASSISTANT CHIEF

I CERTIFY THAT THE APPLICANT IS A RESIDENT OF MY SUB-LOCATION /LOCATION AND THAT I HAVE CHECKED THE INFORMATION GIVEN HEREIN AND CONFIRM IT TO BE TRUE TO THE BEST OF MY KNOWLEDGE.

LOCATION.....SUB LOCATION.....

FULL NAMES.....SIGNATURE.....CONTACT.....

DATE.....OFFICIAL STAMP.....

FATHER'S DETAILS:

FULL NAMES..... TEL NO.....
OCCUPATION.....

MOTHER'S DETAILS:

FULL NAMES..... TEL NO.....
OCCUPATION.....

GUARDIANS' DETAILS (WHERE APPLICABLE)

TYPE OF EMPLOYMENT (*tick where applicable*)

PERMANENT.....CONTRACT.....CASUAL.....

FUNDING:

STATE SOURCE OF YOUR FUNDING BEFORE JOINING SCHOOL.

A).....

B).....

PART B: INSTITUTION'S VERIFICATION

1) OUTSTANDING FEE BALANCE (KSHS) for UNIVERSITY AND COLLEGE students attach ORIGINAL(NOT COPY)OF CURRENT FEE STATEMENT.

2) LOAN FROM HELB (KSHS) (WHERE APPLICABLE).

SCHOOL' RECOMMEDATIONS TO THE BURSARY COMMITTEE.....

PRINCIPAL /DEAN/FINANCE OFFICER

NAME.....EMAIL.....

CONTACT.....SIGNATURE.....

OFFICIAL STAMP.....

STUDENT DECLARATION

I HEREBY DECLARE THAT THE INFORMATION PROVIDED HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE AND ANY FALSE INFORMATION PROVIDED WILL LEAD TO AUTOMATIC DISQUALIFICATION BY THE BURSARY COMMITTEE.

APPLICANT'S FULL NAMES.....

REGISTRATION /ADMISSIONNO..... CONTACT.....

SIGNATUREDATE.....

PARENT/GUARDIAN DECLARATION

I DECLARE THAT I HAVE READ THIS FORM/THIS FORM HAS BEEN READ TO ME AND I HEREBY CONFIRM THAT THE INFORMATION GIVEN HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE.

FULL NAMES.....

CONTACT:

DATE.....SIGNATURE.....

<p>BURSARY COMMITTEE (FOR OFFICIAL USE ONLY)</p> <p>THE FORM WAS DULY FILLED & SIGNED ?YES.....NO.....</p> <p>ALL THE SUPPORTIVE DOCUMENTS HAVE BEEN ATTACHED? YES.....NO.....</p> <p>APPROVEDNOT APPROVED.....</p> <p>DISQUALIFIEDREASONS.....</p> <p>BURSARY AWARDED KSH.....</p>
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NOTES:

ATTACH ALL SUPPORTIVE DOCUMENTS :

1. STUDENT I.D. CARD
2. NATIONAL I.D. CARD FOR TERTIARY INSTITUTIONS
3. DEATH CERTIFICATES, BURIAL PERMITS OR A LETTER FROM THE CHIEF/ASST. CHIEF WHERE APPLICABLE
4. ANY OTHER RELEVANT DOCUMENTS.

N.B. APPLICATION FORM WITHOUT A COPY OF STUDENT'S I.D. CARD/ADMISSION NUMBER. WILL BE REJECTED.

1. ANY STUDENT WHO KNOWINGLY MAKES FALSE STATEMENTS IN WRITING RELATING TO ANY MATTER AFFECTING THE REQUEST OF A BURSARY WILL BE DISQUALIFIED.
2. FORGERY AND MAKING OF ILLEGAL RUBBER STAMPS WILL LEAD TO DISQUALIFICATION.
3. **INCOMPLETE APPLICATION FORM WILL NOT BE PROCESSED** e.g. LEAVING BLANK SPACES WHERE INFORMATION IS REQUIRED.
4. A FORM COMPLETED WHOLLY WITH “NOT APPLICABLE” (N/A) WILL NOT BE PROCESSED.
5. APPROVED BURSARIES WILL ***ONLY*** BE CREDITED TO THE INSTITUTIONS BANK ACCOUNT AND NOT TO AN **INDIVIDUAL'S** ACCOUNT.
6. DULY FILLED APPLICATION FORMS FOR **SECONDARY SCHOOLS WITHIN THE CONSTITUENCY** TO BE SUBMITTED THROUGH THE SCHOOL'S **PRINCIPAL** FOR FORWARDING TO THE NG-CDF LAIKIPIA WEST OFFICE IMMEDIATELY AFTER THE DEADLINE. APPLICATIONS FOR **COLLEGES, UNIVERSITIES AND SECONDARY SCHOOLS OUTSIDE THE CONSTITUENCY** TO BE SUBMITTED TO NG-CDF LAIKIPIA WEST OFFICE NYAHURURU.
7. APPLICATION DEADLINE IS **28TH FEBRUARY, 2020.**